Job Announcement

02/1/2017

21250 Box Springs Road
Moreno Valley, CA 92557
Ph 951-275-5055
Fax 951-275-0025

Cook

Location: Moreno Valley
Site may vary (Emergency relief availability mandatory)

Salary: $10.50 - $12.00 per hour *Mileage paid when use of personal vehicle is required*.

Essential Duties:

1. Assist in preparation of meals according to menu/recipe as needed
2. Read menus, estimate needs for each meal, and ensure that adequate supplies are available prior to meal preparation.
3. Accurately prepare weekly inventory and submit by deadline.
4. Maintain cleanliness of kitchen, equipment, and delivery equipment as needed.
5. Insure compliance with Dept. of Health by labeling all food products that are opened.
6. Maintain nutrition records (i.e.: Temperature control logs, etc.)
7. Perform food preparation and serving in compliance with program specifications.
8. Train volunteers in serving procedures, storage, and cleaning tasks.
9. Other duties as assigned and necessary.
10. Four to six hours per day Occasional weekends required.
11. Punctual and Regular Attendance.

Report to: Food Program Specialist

Minimum Qualifications:

- ✓ Exemption free live scan clearance within 12 months (Department of Justice, FBI and Child Abuse Index
- ✓ High School Diploma or GED
- ✓ Food Service Background
- ✓ Ability to rotate to multiple sites as needed
- ✓ Bilingual a plus
- ✓ The ability to read and write English and to communicate at the level required for successful job performance

Licenses & Certifications:

- ✓ Current Food Handlers Permit required
- ✓ CA Driver's License and proof of Automobile Insurance
- ✓ Current and clean DMV printout report

Physical & Mental Demands:

- Fast paced environment
- Ability to multitask
- Ability to lift up to 50 pounds

Equal Opportunity Employer / Drug Free Workplace

HOW TO APPLY: To apply for this position please complete an application at:

Human Resources
21250 Box Springs Rd, Ste. 211
Moreno Valley, CA 92557
Or
http://fsaca.org/careers.html

You may submit your resume along with an application. Please note that you are not considered an applicant until you have completed an application for employment.